

VILLAGE OF SCHILLER PARK – COMMUNITY DEVELOPMENT COMMITTEE MEETING

1/3/17

Minutes

Call to Order: Chairman Gorzynski called the meeting to order at 2:05 p.m.

Roll Call:

Present – Chairman Gorzynski, Trustee Fritz, Mayor Piltaver

Absent – none

Also in attendance: Village Manager-Acting Community Development Director Brad Townsend, Village Clerk Claudia Irsuto, Assistant Village Attorney Frank Abel, and Clark Street Development Partner Andy Stein

Minutes: Committee reviewed the minutes for the meeting of 10/27/16. Motion Fritz, second Piltaver to approve. Passed

Discussion, Recommendation or Referral:

1. Clark Street and Restaurant Pad Development Memorandum of Understanding – Andy Stein said the proposed MOU would allow his team to exclusively market the site shown on addendum “A” for 120 days. He would use the list of restaurants on addendum “B” to target and contact prospects. Their intent, if approved, is to buy or lease to a business and manage the property. They do not buy to flip. He said it would be helpful for the Village to provide an updated appraisal, secure the site, keep it clean and presentable, and determine whether the Village has rights for a new restaurant sign to join the others on the large pillar sign. He said it will also be important to verify interior roadway connections currently and after the proposed hotels are built to the north. Brad Townsend said Village staff would assist to the full extent possible. The committee discussed at length the restaurants on the list. For example, Mayor Piltaver asked that Lou Malnati’s be added and Tilted Kilt be deleted. After further changes and discussion, consensus of the committee was to forward to the Village Board for an affirmative vote on the MOU.
2. Community Development Department Planner – Brad announced that departmental assistant and Village Planner Kevin McKenna resigned to take on a new job with a real estate development firm. He said there is a need for the type of technical expertise that Kevin brought to the staff. He will be looking for a qualified professional to serve part-time or full-time in this capacity.
3. Municipal Campus – Brad said this topic has been discussed with staff, consultants, the Comprehensive Plan Citizens Advisory Committee, and at the first Public Forum. He said there is likely to be a recommendation in the plan for a new Police Station, Village Hall, Fire Station and other facilities. He plans to request dollars in the next budget for an architect to review space needs, identify preliminary needs, and estimate costs.
4. Canadian Pacific Railyard – Brad reported that the Village continues to be proactively involved in the redevelopment of this site. A sports and tournament facility appears to be a feasible venture. Staff will be meeting with HVS International to discuss the scope of a market study. If the scope of services can be determined, he said staff will recommend consideration to the Village Board.

5. Recordkeeping – Staff has been talking to vendors about electronic document management for the Community Development Department and Village Clerk’s Office.
6. Supergraphic Sign at Wally Park Building – Trustee Gorzynski and Trustee Fritz asked staff to double check on limitations to size, time, and content of the sign. They said the original proposal was to advertise Wally Park, not other businesses.

Public Comment: No person’s addressed the Committee.

Adjournment:

Motion by Mayor Piltaver, seconded by Trustee Fritz to adjourn, all in favor. Meeting adjourned at 3:47 p.m.

Recorded by: Brad Townsend