

**MINUTES OF A REGULAR BOARD MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176
JULY 20, 2023**

I. CALL TO ORDER

President Nick Caiafa called the meeting to order at 7:00 P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Upon roll call by Clerk Jos the following Village Officials were present:

President Nick Caiafa, Clerk Rosa Jos, Trustees Marie Lukowski, Russell Klug, Joan Golembiewski, Tom Deegan, Robert Lima, and Terri Sheridan

Absent: None

Clerk Jos declared a quorum present.

Also present: Corporate Counsel Joseph Montana, Village Manager Brett Kryska, Assistant Village Manager Brian Bursiek, Fire Chief Mike Cesaretti, Director of Police Tom Fragakis, Management Analyst Will Jacobson and Engineer Alex Alejandro.

IV. SWEARING IN/PRESENTATION: None

V. APPROVAL OF MINUTES:

Trustee Klug moved, seconded by Trustee Lukowski, that the MINUTES of the Regular Board Meeting of July 6, 2023, be approved.

No questions were asked, and no discussion followed. Motion carried unanimously on a voice vote.

VI. PERSONS WISHING TO BE HEARD:

A resident inquired about a Village event.

VII. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:

- A. Proclamations:
- B. Appointments:
- C. Other Matters:

VIII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:

Village Clerk Jos read aloud the items on the Consent Agenda.

Trustee Deegan moved, seconded by Trustee Golembiewski to approve the items on the Consent Agenda, as read.

1. Monthly Reports from the following Departments:

- a. Community Development - Omnibus Vote
- b. Fire - Omnibus Vote
- c. Police - Omnibus Vote
- d. Public - Works - Omnibus Vote

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

IX. DISCUSSION AND ACTION ITEMS:

1. Village Manager's Report

Brett Kryska, Village Manager, reported newly hired assistant finance manager from Lauterbach & Amen has made advances in facilitating the finance and accounting processes. He noted that Village staff has ongoing discussions with Lauterbach & Amen regarding future additional support for the functions of the finance department.

Mr. Kryska also mentioned the hiring of a front office intern. She is starting a master's degree program in Public Administration at Northern Illinois University. He also provided details about her responsibilities and tasks.

Additionally, he mentioned that the Village is in the process of repairing the entryway sign on Irving Park Road that was recently damaged. He also noted the decorative streetlights project located west of 25 along Irving Park Road is expected to be on schedule for 2024. The project is currently being reviewed by the Illinois Department of Transportation (IDOT).

Mr. Kryska reported that the first Phase of the Architectural Project for the Municipal Complex is almost complete, and preparations are underway to move to the next phase.

Lastly, he added that the village plans to introduce an online building permit program that enables individuals to apply for, pay for, and receive digital building permits through the Village website.

2. Village Engineer's Report

The Village Engineer provided an update on the progress of the town's development.

3. Department Heads' Report

Tom Fragakis, Director of Police, reminded the audience that August 1, 2023, is National Night Out at the Anna Montana Water Park & Memorial Pool. He also recognized Officer Raul Arevalo for his exceptional service, where he has made 300 DUI arrests in just over six years.

Will Jacobson, Management Analyst, provided a report on three items: the maintenance of the Village Hall parking lot, the painting of the decorative light pole

on Irving Park Road from River Road to 25th. Avenue, and the Advanced Metering Infrastructure (AMI).

Mayor Caiafa addressed the funding required for the installation and labor services provided by Water Resources for the AMI. He noted that implementing the AMI system would accelerate the completion of the water service inventory.

4. Elected Officials' Comments

Trustee Klug read aloud a thank you letter to the Village from the Schiller Park Historical Commission.

Trustee Lima noted that the Police Department contract was agreed upon and finalized. He thanked everyone involved in the negotiations.

Trustee Sheridan noted that a resident expressed concerns about speeding vehicles on Wesley Terrace.

Mayor Caiafa thanked Trustee Klug for his assistance with Village matters.

X. **COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:**

A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Lukowski, Klug, Deegan
Current Report

B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Lukowski, Golembiewski

1. An Ordinance of the Village of Schiller Park, Cook County, Illinois, Establishing Tree Preservation, Planting and Maintenance Requirements.

Motion by Trustee Klug, seconded by Trustee Sheridan to adopt Ordinance No. 23-4369, "An Ordinance of the Village of Schiller Park, Cook County, Illinois, Establishing Tree Preservation, Planting and Maintenance Requirements".

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima
Current Report

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS) Chr. Deegan, Klug, Lukowski

1. A Resolution Authorizing the Disposition of Certain Property.

Trustee Deegan moved, seconded by Trustee Lukowski, to adopt Resolution No. 18-23 "A Resolution Authorizing the Disposition of Certain Property".

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. Motion to approve the renovation of the Police Department Squad Room and adjoining areas from CMS Corp in the amount of \$48,300 and an additional \$2,100 for the replacement of a conference table and authorize Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Trustee Deegan moved, seconded by Trustee Klug, to approve the renovation of the Police Department Squad Room and adjoining areas from CMS Corp in the amount of \$48,300 and an additional \$2,100 for the replacement of a conference table and authorize Village Manager to execute the necessary documents and undertake such action to effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to approve the current list of bills in the amount of \$981,977.44.
This includes the following non-recurring invoices:
 - a. Edwin Hancock Engineering - Construction Engineering - 2023 Street Improvement Project
 - b. Edwin Hancock Engineering - IEPA WM D.E. Payment No. 8
 - c. MidAmerican Water - Purchase of Fire Hydrants
 - d. Municipal Consolidated Dispatch - MCD Dispatch Payment No. 2 of 4
 - e. Triggi Construction - Rose Street Improvements

Trustee Lima moved, seconded by Trustee Golembiewski, to approve the current List of Bills in the amount of \$981,977.44.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

2. Motion to approve an agreement with Hera Property Registry, LLC for Property Registration Services and authorize Village Manager to execute the necessary documents and effectuate the same.

Trustee Lima moved, seconded by Trustee Deegan, to approve an agreement with Hera Property Registry, LLC for Property Registration Services and authorize Village Manager to execute the necessary documents and effectuate the same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan
Absent: None
Nay: None

President Caiafa declared the motion carried.

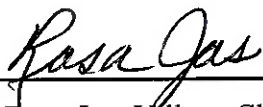
- F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima
Current Report


- XI. **OTHER BUSINESS:** There was no other business.
XII. **EXECUTIVE SESSION:** There was no executive session.
XIII. **ADJOURNMENT:**

With no further business to conduct, it was moved by Trustee Lima, seconded by Trustee Sheridan that the Regular Board Meeting be adjourned.

Motion carried unanimously on voice vote.

President Caiafa adjourned the Regular Board Meeting at 7:31 P.M.


Rosa Jos, Village Clerk


Deputy Clerk

