



# Schiller Park Fire Department

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## Fire Station Tours

Station tours of the Schiller Park Fire Department are an extension of our Fire and Life Safety Education Program. The following guidelines should be used whenever conducting a tour.

- Remind our guests that this is a working firehouse and what to do in case an alarm sounds
- Perform a test tone before the tour.
- Advise guests, in the event an alarm sounds, everyone in the party should immediately go to the back of the firehouse. A firefighter should be assigned ahead of time to lead the guests to the back of the firehouse.
- All fire apparatus and its contents may be displayed
- Whenever possible, discourage anyone from entering any fire apparatus. If someone is allowed to enter a fire apparatus, please do not allow him/her to be unsupervised. No one should be allowed to stand on either bumper of any fire apparatus.
- Guests can handle tools, but please do not allow anyone to lift or handle any equipment on their own. Especially with small children, always keep a hand on any tool that is given him/her to hold.
- Guests will not be permitted to climb a ladder, climb to the platform on the tower ladder or given a ride on the tower ladder bucket.
- Guests will not be permitted to ride on any fire apparatus
- The door to the hose tower should always be closed prior to a tour
- All tours should be of the apparatus floor only. Guests will not be permitted upstairs without the permission of Chief Chiodo.
- Sirens/horns should not be activated inside the firehouse
- Guests will not be permitted at any time to put on any firefighter's personal gear. There is used gear in the loft that can be used if someone really desires to try on bunker gear.
- Guests will not be permitted to put on a SCBA and mask and go on air
- If at any time a guest is disruptive or does not follow the guidelines given, the tour may be terminated.
- Only gifts designated ahead of time by the public education coordinator may be given to guests.
- Do not take any discernable pictures of guests with personal or department cameras without first obtaining a signed media release form
- Tours will be limited to 15 children
- Never put yourself in a situation in which you are alone with a guest

The primary purpose of any tour is to educate our guests. This is a time we can educate the public on the skill set that is required to be a firefighter. Tours should be fun and are exciting for our guests but should be conducted in a safe and professional manner.