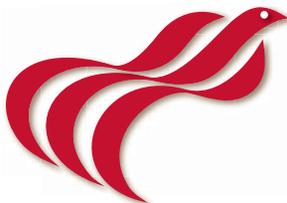


Automatic Payment Plan



The Easy Way to Pay



**VILLAGE OF
SCHILLER PARK**

SMALL TOWN FEEL WITH A WORLD AT ITS TOUCH

Automatic Payment



- No checks**
- No envelopes**
- No stamps**



SMALL TOWN FEEL WITH A WORLD AT ITS TOUCH

9526 West Irving Park Road • Schiller Park, IL 60176-1984

Automatic Payment Program
Village of Schiller Park
9526 West Irving Park Road
Schiller Park, IL 60176-1984

Place
Stamp
Here

The Easy, Way to Pay

Automatic Payment eliminates postage and check fees because your Water and Sewer bill is paid directly from your checking account.

You will still receive your regular statement detailing everything, such as how much will be deducted from your account and on what date. Your monthly bank statement will confirm the amount deducted, so that you are always in control.

With Automatic Payment you authorize your bank to transfer funds directly to the Village of Schiller Park. This eliminates any lost or late payments forever. In addition you will save money and time by using Automatic Payment by not having to buy stamps, checks or even gas to drive to the Village Hall to pay your Water and Sewer bill. Of course on your bill's due date you must make sure to have enough money in your account to cover the amount deducted. If you don't have sufficient funds on the due date, penalty and late charges may apply from your bank and the Village of Schiller Park, just as if you had a check returned for non-sufficient funds.

If at any time you are unhappy or just wish to stop automatic payment, all you have to do is call the Village of Schiller Park at least five working days before the deduction is made.

If you have any more questions, call the Village of Schiller Park at (847) 678-2550.

Cut Here, Fold & Tape All Sides Before Mailing This Section

Authorization Agreement

Complete this form to enroll in the Automatic Payment Plan. Enclose a voided check or a copy of a check which indicates the checking account to be debited.

I hereby authorize the Village of Schiller Park and the financial institution designated to begin deductions for Automatic Payment Plan payments. I understand my Automatic Payment of the billing amount will be made each bill due date.

Financial Institution

Checking Account Number

Address of Financial Institution

City State Zip

Agreement

This agreement will remain in effect until the Village of Schiller Park receives notification from me of termination, then allowing time for the Village of Schiller Park to process the request. (at least 5 working days)

Signature Date

Name

Address

City State Zip

Village of Schiller Park Water Service Account number

Questions?

1. How do I sign up?

Cut this form at the dotted line to left, fill it out, fold, attach a voided check or a copy of a check, tape it closed and then either enclose it with your Water and Sewer bill payment or just mail it any time to The Village of Schiller Park, 9526 West Irving Park Road, Schiller Park, IL 60176-1984.

2. Can I send a deposit ticket?

No. Some banks do not include their routing number on their deposit ticket which is the information the Village of Schiller Park needs for automatic payment.

3. What if there is an error in my bill?

Call the Village of Schiller Park as soon as you discover the error but no later than five working days before the bill due date. The Village of Schiller Park will not deduct any amount from your checking account until the error is corrected.

4. How long will it take for the automatic payment to take effect?

It will take approximately 4 weeks for the automatic payments to begin, although sometimes faster. Notification will be on your Water and Sewer bill.

5. What day would my bank account be deducted?

Your account will be deducted on the bill due date.

6. What if I have more questions?

Call the Village of Schiller Park
(847) 678-2550



SMALL TOWN FEEL WITH A WORLD AT ITS TOUCH