

If yes, when and in what position?

## APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

Your application will be considered without regard to race, color, religion, gender, age, national origin, sexual orientation, handicap, disability, ancestry, marital or veteran status or any other type of discrimination prohibited by law. All information contained in or connected with this application will be considered personal and confidential and used only in conjunction with your possible employment with the Village of Schiller Park.

## PLEASE COMPLETE THE ENTIRE APPLICATION EVEN IF YOU ARE SUBMITTING A RESUME.

PERSONAL INFORMATION:				
Position(s) applied for:			Date:	
Nama				
Name:Last		First		Middle
Address:				
City:			ZIP:	
Home Phone:	Ce	11 Phone:		
Email Address:				
Are you lawfully permitted to work in the United States?		□ <sub>Yes</sub> □ <sub>No</sub>		
If the job for which you are applying red	quires a driver's license, ca	ın you		
provide proof of possessing a valid license?			☐ Yes ☐ No	
Have you ever been found guilty of a cr Applicant is not obligated to disclose set or arrest pursuant to section 12 of the II Applicants may be requested to provide criminal convictions to assist the Village employment in the position sought. A cribar an applicant from employment.	aled or expunged records of L Criminal ID Act, 20 ILC additional information reg to in evaluating qualification	of conviction S 2630/12. arding ns for	□ Yes □ No	
EMPLOYMENT DESIRED:				
Full-Time:	Part-Time:	Seasonal:		
Please list all days and hours you are available.	ailable to work:			
May we contact your present employer?	☐ Yes ☐ No			
On what date can you begin working?				
Have you ever been employed by the Vi	illage of Schiller Park befo	re?  \[ \sum Yes \[ [	□No	

## **EMPLOYMENT HISTORY:**

Please list your last three employers. **Begin with your present or most recent employer.** Include all jobs held for the last five years as well as military service assignments, volunteer activities, and periods of unemployment. You may exclude organization names which indicate race, color, religion, gender, national origin, sexual orientation, marital or veteran status, handicap, disability, ancestry or any other legally protected status.

Continue on a separate sheet of paper is necessary.

Address:	Phone Number:		
Job Title:	Name/Title of Supervisor:		
Dates of Employment: From:	To:		
Full-Time: Part-Time: Seaso	onal:		
Starting Salary:	Current/Ending Salary:		
Briefly Describe the Nature and Duties of Y	Your Position:		
Reason for Leaving or Seeking New Position	n:		
Reason for Leaving or Seeking New Position	n:		
Reason for Leaving or Seeking New Position	n:		
Company Name/Employer:			
Company Name/Employer:	Phone Number:		
Company Name/Employer:			
Company Name/Employer:Address:Job Title:	Phone Number:		
Company Name/Employer:Address:Job Title:	Phone Number: Name/Title of Supervisor: To:		
Company Name/Employer:Address:  Job Title:  Dates of Employment: From:	Phone Number:  Name/Title of Supervisor:  To:		
Company Name/Employer:  Address:  Job Title:  Dates of Employment: From:  Full-Time: Part-Time: Seaso Starting Salary:	Phone Number: Phone Number: Name/Title of Supervisor: To: onal:   Current/Ending Salary:		
Company Name/Employer:	Phone Number: Phone Number: Name/Title of Supervisor: To: onal:   Current/Ending Salary:		
Company Name/Employer:  Address:  Job Title:  Dates of Employment: From:  Full-Time: Part-Time: Seaso Starting Salary:	Phone Number: Phone Number: Name/Title of Supervisor: To: onal:   Current/Ending Salary:		

Job Title: Name/Title of Supervisor:  Dates of Employment: From: To:  Full-Time: Part-Time: Seasonal:  Starting Salary: Current/Ending Salary:  Briefly Describe the Nature and Duties of Your Position:		
Full-Time: Part-Time: Seasonal: Current/Ending Salary:		
Starting Salary: Current/Ending Salary:	:	
Briefly Describe the Nature and Duties of Your Position:		
Reason for Leaving or Seeking New Position:		
DUCATION:  NAME AND LOCATION  NUMBER OF YEARS COMPLETED  NAME OF YEARS COMPLETED	FIELD OF STUDY	DID YOU GRADUATE

 $\square_{\text{YES } I} \square_{\text{NO}}$ 

 $\square_{\text{YES } I} \square_{\text{NO}}$ 

 $\square_{\text{YES } I} \square_{\text{NO}}$ 

UNDERGRADUATE

COLLEGE/ UNIVERSITY

GRADUATE

TRADE/

VOCATIONAL **SCHOOL** 

COLLEGE/ UNIVERSITY

**SKILLS AND QUALIFICATIONS:** Please summarize any job related specialized training, experience, skills, qualifications, certificates and licenses you possess:

Village employee, etc.):
APPLICANT ACKNOWLEDGEMENT STATEMENT:
I certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any misrepresentation of fact, as stated or implied, given in my application, interview(s), or other employment forms will be sufficient reason not to hire me and may result in discharge if I am hired.
I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I understand that I waive any rights I may have to receive notice from any persons listed on this application regarding the release of information relating to this application for employment with the Village of Schiller Park.
I understand that the Village is in no way obligated to provide employment and that I am in no way obligated to accept employment with the Village. Nothing in this application is intended to create any contract of employment, expressed or implied, or to create any rights in the nature of a contract of employment. This application does not bind either party for a specific period of time regarding employment.
I understand that no representative of the Village of Schiller Park other than the designated Village representative has any authority to enter into any agreement contrary to the foregoing. If I am hired, nothing shall restrict my right as an employee to terminate my employment at any time, nor shall anything restrict the right of the Village to terminate my employment at any time at the option of the Village.
I also understand that, if hired, I am required to abide by all rules and regulations of the Village. The Village policies and procedures relating to conditions of employment are subject to modification by the Village without notice.
My signature below confirms that I have read and understand the above statements.

Date

Type your name to indicate your signature

**REFERRAL SOURCE:**