

**MINUTES OF A REGULAR BOARD MEETING OF THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF SCHILLER PARK, ILLINOIS.  
HELD IN THE BOARD ROOM OF THE VILLAGE HALL AT  
9526 W. IRVING PARK ROAD, SCHILLER PARK, ILLINOIS 60176  
AUGUST 18, 2022**

**I. CALL TO ORDER**

President Nick Caiafa called the meeting to order at 7:08 P.M.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Upon roll call by Village Clerk Jos, the following Elected Officials were:

Present: President Nick Caiafa, Trustees: Marie Lukowski, Russell Klug, Joan Golembiewski, Tom Deegan, Robert Lima, Terri Sheridan, and Village Clerk Rosa Jos

Absent: None

Clerk Jos declared a quorum present.

Also present: Corporate Counsel Joe Montana, Village Manager Brett Kryska, Assistant Village Manager Brian Bursiek, Tom Fragakis, Will Jacobson, and Alissa Pump

**IV. SWEARING IN/PRESENTATION:**

**V. APPROVAL OF MINUTES:**

1. Trustee Klug moved, seconded by Trustee Sheridan that the MINUTES of the Committee of the Whole Meeting of August 4, 2022 be approved.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

2. Trustee Golembiewski moved, seconded by Trustee Lukowski that the MINUTES of Regular Board Meeting of August 4, 2022 be approved.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

**VI. PERSONS WISHING TO BE HEARD – No one to be heard.**

**VII. REPORT OF THE MAYOR FOR CONSIDERATION AND ACTION:**

**A. Proclamation: National Rail Safety Week – September 19th to 25th, 2022**

Trustee Lima moved, seconded by Trustee Golembiewski to support the Proclamation Declaring National Rail Safety Week – September 19th to 25th, 2022.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

**B. Appointments:**

**C. Other Matters:**

**VIII. CONSENT AGENDA FOR CONSIDERATION AND ACTION:**

Village Clerk Jos read aloud the items on the Consent Agenda.

Trustee Golembiewski moved, seconded by Trustee Lukowski to approve the items on the Consent Agenda, as read.

**1. Monthly Reports from the following Departments:**

- a. Community Development **OMNIBUS VOTE**
- b. Finance **OMNIBUS VOTE**
- c. Fire **OMNIBUS VOTE**
- d. Police **OMNIBUS VOTE**
- e. Public Works **OMNIBUS VOTE**
- f. Recreation **OMNIBUS VOTE**

**2. Letter – Historical Commission **OMNIBUS VOTE****

The Village Board received a letter from the Historical Commission stating that the past misunderstanding between the Commission and District 81 is resolved. The Historical Commission will continue its affiliation at Washington School. The letter stated that any Native American display will be limited to Schiller Park history and the Robinson family. Commissioners make the final decision on displays and the Archive.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

**IX. DISCUSSION AND ACTION ITEMS:**

- 1. Brett Kryska, Village Manager, gave an update on the Lead Service Line Replacement and Notification Act. The law also includes the replacement of galvanized services. The state has a mandated deadline of April 2023 for municipalities to submit an initial inventory of water services material in their

communities. Mr. Kryska said the Village is gathering data to complete the inventory, and he encourages residents to take the survey that is available on the Village website, on social media, on postcards being distributed, on door-to-door visits, and front counter at Village Hall.

2.
  - a. The Village's GIS team has assisted staff with the inventory of the Lead Service Line Replacements. Alissa Pump Schiller Park GIS Analyst shared an update of the digital and paper responses to the survey.
  - b. Mitchell Anderson gave a quick update on the status of the Lawrence Avenue and River Road property.
  - c. Will Jacobson gave an update on the sewer televising reviews. The final report should be available sometime in September.
  - d. Brett Kryska discussed the current and past Street Improvement Projects. He hopes most streets are finished within the next couple of years and noted that some streets will be worked on when the Village receives the grants that were applied for. Mayor Caiafa stated that the Street Improvement Project is an aggressive but much-needed plan. He is currently evaluating, and prioritizing streets based on the level of repair needs.

3.
  - a. Trustee Lima noted his appreciation for Village Employees. A special thanks to the Recreation Department for a successful summer.
  - b. Trustee Klug gave an update on the O'Hare Fly Quiet Program.
  - c. Trustee Golembiewski gave good wishes to parents and children for the upcoming school year.
4. Mayor Caiafa noted that many Village businesses are remodeling and making improvements to their establishments. There was a quick discussion regarding the Mannheim and Irving Park Road site plan.

**X. COMMITTEE REPORTS FOR CONSIDERATION AND ACTION:**

A. LICENSE (Business, Liquor, Ordinances, Utilities, and General Permits) Chr. Lukowski, Klug, Deegan  
Current Report

B. PUBLIC WORKS (Streets, Water, Storm Water, Engineering, Fleet/Building Maintenance) Chr. Klug, Lukowski, Golembiewski

1. Motion to approve a professional services agreement with Robinson Engineering for engineering services regarding lead service replacements in an amount not to exceed \$183,000 to be paid over multiple fiscal years, and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Klug moved, seconded by Trustee Sheridan to approve a professional services agreement with Robinson Engineering for engineering services regarding lead service replacements in an amount not to exceed \$183,000 to be paid over

multiple fiscal years, and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Two representatives from Robinson Engineering were present to answer questions and explain in detail the services they will be providing for the Village.

This includes gathering inventory information to submit to the IEPA, loan assistance, assembling a project plan, preparing documents for the IEPA, bidding, and making the final application for the IEPA loan.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

C. COMMUNITY DEVELOPMENT (Planning, Zoning, Health, Building, Environment, and Transportation) Chr. Golembiewski, Sheridan, Lima  
Current Report

D. PUBLIC SAFETY (Police, Fire, Emergency Management, 911, and EMS) Chr. Deegan, Klug, Lukowski

1. Motion to approve the purchase of a Ford Police Squad Car from Currie Motors and outfit the vehicle with Police equipment from Ultra Strobe Communications, Inc., and EBY Graphics for an approximate cost of \$45,700.00 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Deegan moved, seconded by Trustee Lukowski to approve the purchase of a Ford Police Squad Car from Currie Motors and outfit the vehicle with Police equipment from Ultra Strobe Communications, Inc., and EBY Graphics for an approximate cost of \$45,700.00 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan

Absent: None

Nay: None

President Caiafa declared the motion carried.

E. ADMINISTRATION/FINANCE (Human Resources, Insurance, Bills, Legal) Chr. Lima, Deegan, Sheridan

1. Motion to Approve the Current List of Bills in the Amount of \$1,167,491.52. This includes the following non-recurring invoices:
  - a. Advanced Treecare
  - b. Baxter Woodman – 2020 Sewer Televising Review
  - c. Brothers Asphalt – 2022 Street Improvement Program
  - d. Construction Management Service – Village Hall Renovation

- e. Forest Preserve Dist. of Cook County – Payment #4, Purchase of Surplus Parcel (Stalica Park)
- f. Gewalt Hamilton – Payment #2, Phase 2 Old River & Irving Park Traffic Signal
- g. M & J Asphalt – Payment #1, 2022 Alley Improvement Project
- h. National Power Rodding – Irving Park Sewer Cleaning/ Televising
- i. Roesch Ford – Warranties for 3 New PW Trucks
- j. Flolo Corporation – Pump #2 Repair
- k. True North Consulting – Army Corp of Engineers Preliminary Inspect

Trustee Lima moved, seconded by Trustee Klug to Approve the Current List of Bills in the Amount of \$1,167,491.52.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
 Absent: None  
 Nay: None

President Caiafa declared the motion carried.

2. Motion to approve a one-year contract with Blackboard Connect for a mass notification system for an annual cost of \$7,796.40 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Lima moved, seconded by Trustee Deegan to approve a one-year contract with Blackboard Connect for a mass notification system for an annual cost of \$7,796.40 and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

There was a discussion regarding the annual cost of the current mass notification system, Blackboard Connect. The consensus is to analyze other notification systems and decide whether to stay with the current vendor or switch at the end of the contract.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
 Absent: None  
 Nay: None

President Caiafa declared the motion carried.

3. Motion to approve a professional services agreement with Azavar Audit Solutions for sales tax insight and analytics services and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Lima moved, seconded by Trustee Sheridan to approve a professional services agreement with Azavar Audit Solutions for sales tax insight and analytics services and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Lima asked for additional information regarding services from Azavar Audit Solutions.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

4. Motion to approve a professional services agreement with Azavar Audit Solutions to perform a streaming tax audit and other utility audits and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Lima moved, seconded by Trustee Lukowski to approve a professional services agreement with Azavar Audit Solutions to perform a streaming tax audit and other utility audits and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

F. RECREATION (Parks, Special Events, Senior Services, Library, and Historical Commission) Chr. Sheridan, Golembiewski, Lima

1. Motion to approve the Base Bid and Alternate #1 submitted by Hacienda Landscape as the lowest responsive contractor and award them a contract in the amount of \$113,315.00 for Fairview Park improvement and installation of playground equipment and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Sheridan moved, seconded by Trustee Golembiewski to approve the Base Bid and Alternate #1 submitted by Hacienda Landscape as the lowest responsive contractor and award them a contract in the amount of \$113,315.00 for Fairview Park improvement and installation of playground equipment and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

2. Motion to approve \$12,350.00 to have Church's Decorating to provide all materials and labor necessary to complete the improvements to the gymnasium and racquetball court walls and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Sheridan moved, seconded by Trustee Lukowski to approve \$12,350.00 to have Church's Decorating to provide all materials and labor necessary to complete the improvements to the gymnasium and racquetball court walls and authorize the Village Manager to execute the necessary documents and undertake such action to effectuate same.

Trustee Sheridan noted that the Schiller Park Recreation Center improvements include changing the racquetball court to be part of the fitness center operations.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

**XI. OTHER BUSINESS:**

**XII. EXECUTIVE SESSION:**

**XIII. ADJOURNMENT**

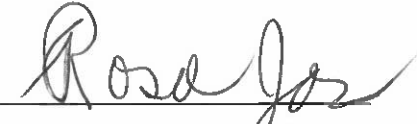
With no further business to conduct, it was moved by Trustee Golembiewski, seconded by Trustee Lima that the Regular Board Meeting be adjourned.

Upon roll call by Clerk Jos the following voted:

Ayes: Trustees: Lukowski, Klug, Golembiewski, Deegan, Lima, and Sheridan  
Absent: None  
Nay: None

President Caiafa declared the motion carried.

President Caiafa declared the motion carried and this Regular Board Meeting was adjourned at 8:12 P.M.

  
Rosa Jos, Village Clerk